

MNAC Code of Conduct

Provided by the Mississauga Community Group Registry Program 2018



MNAC is a Friendship Club. The purpose is to extend friendships among the members and to assist them to learn about the community.



**Registered
Community Group**

Members of Mississauga Newcomers & ACORN Club will:

- Respect confidentiality of information received in the course of meetings and activities.
- Adhere to the Ontario Human Rights Code as amended.
- Declare potential conflict of interest and refrain from discussion and voting when applicable.
- Give recognition to others who contribute to the success of the group and its activities.
- Not speak on behalf of the group unless designated by the President.
- Treat fellow members with respect and listen to their points of view.
- Encourage feedback from the membership creating a welcome environment.
- Treat colleagues with respect, courtesy, honesty and fairness, and have proper regard for their interests, rights, safety and welfare.
- Not harass, bully or discriminate against colleagues.
- Contribute to a harmonious, safe and productive environment/culture.
- Act ethically, with honesty and integrity, in the best interests of MNAC at all times.
- Not make improper use of their position as board members to gain advantage for themselves or for any other person.
- Exercise due care, diligence and skill.
- Not disclose official information or documents acquired through membership of the board, other than as required by law or where agreed by decision of the board
- Not make any unauthorised public statements regarding the business of MNAC.
- Support the formal decisions of the board made in its meetings
- Respect the confidentiality and privacy of all information as it pertains to individuals
- Ensure information gained as a Director is only applied to proper purposes
- Know that if there are any questions regarding the Code the President should be consulted
- Understand that breaches of this Code may result in disciplinary action, up to and including suspension of membership.

The Executive Board Members will:

- Represent the best interests of the members over and above personal and professional interests
- Respect confidentiality of information received in the course of Board meetings and activities
- Declare potential conflict of interest and refrain from discussion and voting when applicable
- Give recognition to others who contribute to the success of the organization and its activities
- Not speak on behalf of the association unless designated by the Chair or the Board as a whole
- Treat fellow Board members with respect and listen to their points of view
- Participate in meetings and keep informed about developments and issues relevant to operations.
- Take individual responsibility to contribute actively to all aspects of the board's role.
- Make decisions fairly, impartially and promptly, considering all available information, legislation, policies and procedures
- Make reasonable enquiries to remain properly informed
- Attend a minimum of 75% of board meetings
- Act in a financially responsible manner
- Understand financial reports, audit reports and other financial material that comes before the board
- Understand the financial, strategic and other implications of decisions